

**COMMUNITY CORRECTIONS
ADVISORY BOARD MINUTES**

MEETING: Advisory Board

DATE: April 13, 2023

START TIME: 12:01 p.m.

LOCATION: Community Corrections
309 S Broadway Blvd
Salina, KS 67401

END TIME: 12:35 p.m.

MEETING CHAIR: Todd Heitschmidt

DATE REPORT SUBMITTED: April 17, 2023

ATTENDANCE LIST:

Todd Heitschmidt	Paul Forrester
Brent Melander	Judge Amy Norton
Glenna Phillips	George Troutfetter
Kevin Ellis	LaNay Meier
Douglas Lawson	Katrina Pollet
Susan Montague	Phillip Smith-Hanes
Rodger Sparks	

NUMBER OF MEMBERS ABSENT: 10

STAFF PRESENT: 5

Michelle Callam	Krisann Barnaby
Sherry Krous	Brian Vessar
Andrew Pellant	

1. Approval of Minutes (action)

Todd Heitschmidt called the meeting to order at 12:01 p.m.

Todd Heitschmidt asked for any revisions or additions to the January 19, 2023, Advisory Board meeting minutes.

Paul Forrester made a motion to approve the January 19, 2023, Advisory Board meeting minutes as submitted by staff. Glenna Phillips seconded the motion. The motion passed.

2. Director's Report

a. New Board Member: Judge Norton

Director Callam introduced new board member, Judge Norton. Judge Norton shared that she has been a judge in Saline County since early November of last year. Prior to that she was with the Attorney General's Office, Saline County Attorney and Shawnee County District Attorney.

b. Therapy Dog Update

Director Callam updated the board on the training dates for Andrew Pellant and Brian Vessar, June 12th through June 16th. Director Callam will also attend parts of the training in order to be a respite option for the care of the service dog.

c. Upcoming Trainings

Training with Phil Chalmers is coming up on the 26th of April. There are still a few spots open if anyone is interested in attending. Community Corrections and Court Services staff and officers from Saline County Sheriff, Salina Police Department, Kansas Highway Patrol, and other community corrections agencies will be attending this training.

Krisann Barnaby is working on scheduling an online training for Community Corrections staff on reading body language. Brian Vessar is working to put together a second Drug Court Conference for December that will feature Paul Cary and Tall Cop as speakers. The December training will be held at Webster Conference Center to allow for a larger audience.

d. Veteran's Treatment Court

Judge Johnson is working with Court Services and Community Corrections to start a Veteran's Treatment Court. A group from Saline County has visited Johnson and Wyandotte County Veteran's Treatment Courts.

3. Kansas Department of Corrections

a. FY24 Adult Comprehensive Plan Grant (action)

The allocation for the FY24 adult budget is \$1,276,453.12 for Adult Intensive Supervised Probation (AISP) and Behavioral Health (BH) Services. Goals for FY24 include a 75% success rate, continuing to track Uptrust data and file audits.

Glenna Phillips made a motion to approve FY24 Adult Comprehensive Plan. George Troutfetter seconded the motion. The motion passed.

b. FY24 Juvenile Comprehensive Plan Grant (action)

The allocation for the FY24 juvenile budget is \$853,657.54 for Juvenile Intensive Supervised Probation, Juvenile Intake & Assessment, Immediate Intervention Program, Case Management and Prevention. Prevention dollars support a Child Advocacy and Parenting Services program.

Kevin Ellis made a motion to approve FY24 Juvenile Comprehensive Plan. Douglas Lawson seconded the motion. The motion passed.

c. FY24-FY25 Juvenile Corrections Advisory Board (JCAB) Grant (action)

The JCAB grant supports programs operated by Community Corrections, Child Advocacy and Parenting Services and Salina Initiative for Restorative Justice. This grant application is for a two-year cycle for FY24-FY25 with a total allocation for both years of \$393,133.40.

Douglas Lawson made a motion to approve FY24-FY25 JCAB grant application. George Troutfetter seconded the motion. The motion passed.

d. FY24-FY25 Juvenile Reinvestment Grant (action)

The Reinvestment grant supports Child Advocacy and Parenting Services. This grant application is for a two-year cycle for FY24-FY25 with a total allocation for both years of \$314,506.00.

Paul Forrester made a motion to approve FY24-FY25 Reinvestment grant application. George Troutfetter seconded the motion. The motion passed.

e. FY23 Unexpended Funds Budget Amendment (action)

Director Callam shared that in the first quarter of this year, the agency received notification that we would receive \$59,075.89 in unexpended funds from FY22. These funds will be used in several budget categories, with the majority going to equipment. The agency is working with Saline County IT to modernize office equipment.

Glenna Phillips made a motion to approve FY23 Unexpended Funds Budget Amendment. Katrina Pollet seconded the motion. The motion passed.

f. FY23 3rd Quarter Juvenile Budget Amendment (action)

Funds will be moved on the juvenile side in order to allow both juvenile and adult programs to benefit from the purchases made with the unexpended funds. The majority of the funds being moved will be used to cover equipment.

Glenna Phillips made a motion to approve FY23 3rd Quarter Juvenile Budget Amendment. Kevin Ellis seconded the motion. The motion passed.

Other items: Katrina Pollet requested an update at the next board meeting on what Community Corrections lobbyist is currently working on.

4. Adjournment (action)

Todd Heitschmidt asked for a motion to adjourn the April 13, 2023, board meeting.

Glenna Phillips made a motion to adjourn the April 13, 2023, meeting at 12:35 pm. George Troutfetter seconded the motion. The motion passed.