

**COMMUNITY CORRECTIONS  
ADVISORY BOARD MINUTES**

**MEETING:** Advisory Board

**DATE:** April 18, 2024

**START TIME:** 12:04 p.m.

**LOCATION:** Community Corrections  
309 S Broadway Blvd  
Salina, KS 67401

**END TIME:** 12:34 p.m.

**MEETING CHAIR:** Todd Heitschmidt

**DATE REPORT SUBMITTED:** April 22, 2024

**ATTENDANCE LIST:**

Todd Heitschmidt	CJ Wise	Cynthia Huebner	Stan Fruits
Kevin Emerson	Richard Buck	Judge Amy Norton	Claudette Humphrey
Kevin Ellis	LaNay Meier	Irma Velazquez	Russell Thornton
Robert Collier	Phillip Smith-Hanes	Paul Forrester	

**NUMBER OF MEMBERS ABSENT:** 6

**STAFF PRESENT:** 5

Michelle Callam	Krisann Barnaby	Sherry Krous
Brian Vessar	Cory Ward	

Todd Heitschmidt called the meeting to order at 12:04 p.m. and asked that board members introduce themselves and give a little information about what they do to everyone there.

**1. Approval of Minutes (action)**

Todd Heitschmidt asked for any revisions or additions to the February 8, 2024 Advisory Board meeting minutes.

Richard Buck made a motion to approve the February 8, 2024, Advisory Board meeting minutes as submitted by staff. Kevin Ellis seconded the motion. Motion passed.

**2. Director's Report**

**a. New Staff Member**

Director Callam shared with the board that a new part-time staff member joined the agency on Monday, April 15<sup>th</sup>. Samantha Crowther will be providing juvenile cognitive programming.

**b. General Update**

Director Callam updated the board on some of the changes since her last twice-yearly update that is provided to Saline and Ottawa County Commissions.

Community Corrections continues to collaborate with Central Kansas Mental Health with client meetings in our office on Monday. The next training at Webster Conference Center is planned for September with Helen Harberts and Tony Hoffman as keynote speakers. The JAG award funds received by this agency have been paying the fee for Uprust, however the request for a new program to replace it will be presented to the commission on Tuesday.

Agency staff continue to work with some court judges on potential behavioral health or veteran's court. Agency

staff also continue to collaborate with the crisis intervention team and are meeting with St. John's Missionary Baptist to look into a youth mentoring program. Some staff members have been able to volunteer to assist with Meals on Wheels thanks to Saline County allowing leave for volunteer work.

The comprehensive plans are ready and will be submitted to the Saline and Ottawa County commissions next week.

LaNay Meier asked if clients are required to attend programming. Director Callam said that clients have many obligations, and their needs are taken into account. Some programming is required by the court.

**3. Amendment of Bylaws (action)**

Todd Heitschmidt asked for any questions about the amendment of the Bylaws. Board members had none.

Richard Buck made a motion to approve the amendment. Judge Norton seconded. The motion passed unanimously.

**4. Kansas Department of Corrections**

**a. FY25 Adult Comprehensive Plan Grant (action)**

Director Callam went over the agency goals for FY25. KDOC required each agency to have a minimum of 3 goals based on evidence-based practices. Goals that will be tracked for FY25 include increased quality assurance audits on assessments and cog groups, providing MI/EBP refresher training to staff, and tracking recidivism results for our specialty courts and clients supervised by the high risk ISO compared to regular probation.

Kevin Ellis made a motion to approve the FY25 Adult Comprehensive Plan Grant. Claudette Humphrey seconded. Motion passed.

**b. FY25 Juvenile Comprehensive Plan Grant (action)**

Krisann Barnaby went over the agency goals for FY25 on the juvenile side. Goals that will be tracked include increased quality assurance audits of assessments and VLRs, use of MI skills with each client and adding a part time cognitive programming facilitator to staff.

Richard Buck made a motion to approve the FY25 Juvenile Comprehensive Plan. Cynthia Huebner seconded. Motion passed.

**5. Adjournment (action)**

Todd Heitschmidt asked for a motion to adjourn the April 18, 2024 board meeting.

Richard Buck made a motion to adjourn the April 18, 2024, meeting at 12:34 pm. Judge Amy Norton seconded the motion. The motion passed.