

**COMMUNITY CORRECTIONS  
ADVISORY BOARD MINUTES**

**MEETING:** Advisory Board

**DATE:** August 8, 2024

**START TIME:** 12:04 p.m.

**LOCATION:** Community Corrections  
309 S Broadway Blvd  
Salina, KS 67401

**END TIME:** 12:18 p.m.

**MEETING CHAIR:** Todd Heitschmidt

**DATE REPORT SUBMITTED:** August 12, 2024

**ATTENDANCE LIST:**

Todd Heitschmidt	Stan Fruits	Judge Amy Norton	Glenna Phillips
Kevin Ellis	Brianna Stirn	Paul Forrester	Robert Collier
Brad Steen	Phillip Smith-Hanes	Hannah Bett	Rodger Sparks

**NUMBER OF MEMBERS ABSENT:** 9

**STAFF PRESENT:** 5

Michelle Callam	Krisann Barnaby	Sherry Krous
Brian Vessar	Cory Ward	

**1. Approval of Minutes (action)**

Todd Heitschmidt asked for any revisions or additions to the April 18, 2024 Advisory Board meeting minutes.

Rodger Sparks made a motion to approve the April 18, 2024, Advisory Board meeting minutes as submitted by staff. Judge Norton seconded the motion. Motion passed.

**2. Director's Report**

**a. New Board Member**

Brianna Stirn was recently appointed to the board by Salina City Commission. She introduced herself and shared that she has her LMSW and works at Salina Regional Health.

**b. New Staff Member/Position**

Director Callam shared with the board that Samantha Crowther, who was hired as a part-time program facilitator, will be moving to a full-time position within the agency. Chad Smith will be starting Monday as on office technician.

**c. Staff Introductions**

This portion of the meeting was postponed until the next board meeting due to the agency losing power prior to the start of the meeting, and the board not being able to meet in the conference room.

**d. Specialty Court Conference**

There are 173 people registered for the conference. Keynote speakers for the conference include Helen Harberts, Dr. Marlene Carson and Tony Hoffman.

**3. Board Business**

**a. Vice-chair Nominations and Vote (action)**

Todd Heitschmidt asked for nominations for vice-chair and nominated Paul Forrester for the position. Todd Heitschmidt made a motion that Paul Forrester be appointed vice-chair of the board. Rodger Sparks seconded. Motion passed.

**b. Board Positions**

Board members appointed by the Saline County Commission are due to be reappointed if they would like to continue, the link to the expression of interest form on the county website will be included with the draft of the minutes that will go out next week.

**4. Kansas Department of Corrections**

**a.– f. FY24 Year End Adult Program Report, FY24 Year End Juvenile Program Report, FY24 Juvenile Budget Amendment, FY25 Additional Funding Signatory Approval, FY25 Adult Carryover Budget, FY25 Juvenile Carryover Budget (actions)**

Director Callam explained to the board that this time of year we have several items to wrap up the old fiscal year and start off the new. She asked if the board had any questions about any of the items included. Seeing that there were no questions, Judge Norton made a motion to approve items a – f on the KDOC portion of the agenda. Paul Forrester seconded the motion. Motion passed.

**5. FY24 Prevention Program Report**

The FY24 Prevention Program and Demographics Reports were shared with the board. Paul Forrester, Director of Child Advocacy and Parenting Services, told board members at the meeting more about the Prevention Program and what it does in the community. The Prevention Program serves Spanish speaking youth aged 10-18. The program aims to keep youth out of the criminal justice system and serves youth at risk for behavior issues, lack of academic progress, truancy and alcohol/drug use. Three full-time bilingual staff and a supervisor serve this population, which is referred through Community Corrections, truancy court, local school districts, family self-referral and mental health professionals. KDOC provides partial funding for these services of just under \$40,000 annually. The program has an 80% success rate.

**6. Adjournment (action)**

Todd Heitschmidt asked for a motion to adjourn the August 8, 2024 board meeting.

Rodger Sparks made a motion to adjourn the August 8, 2024, meeting at 12:18 pm. Judge Norton seconded the motion. The motion passed.