

**COMMUNITY CORRECTIONS
ADVISORY BOARD MINUTES**

MEETING: Advisory Board

DATE: August 11, 2022

START TIME: 12:01 p.m.

LOCATION: Community Corrections
309 S Broadway Blvd
Salina, KS 67401

END TIME: 12:20 p.m.

MEETING CHAIR: Todd Heitschmidt

DATE REPORT SUBMITTED: August 15, 2022

ATTACHMENT(S) ENCLOSURES: Yes No

ATTENDANCE LIST:

Todd Heitschmidt	Paul Forrester
Brent Melander	Kevin Emerson
Glenna Phillips	Claudette Humphrey
George Troutfetter	Kevin Ellis
Caitlyn Butts	Judge Mary Thrower
Robert Collier	Pamela Sullivan
Susan Montague	Conni Steininger
Phillip Smith-Hanes	Hannah Bett
Rodger Sparks	

NUMBER OF MEMBERS ABSENT: 8

STAFF PRESENT: 5

Michelle Callam	Krisann Barnaby
Sherry Krous	Brian Vessar
Andrew Pellant	

**SUMMARY OF ADVISORY BOARD MINUTES
FOR**

Minutes Approved: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Director's Report Given: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Items Covered:	<ol style="list-style-type: none"> 1. Approval of Minutes (action) 2. Director's Report <ol style="list-style-type: none"> a. New Director Introduction b. NACo Uprtrust Award c. New ISO – Cory Ward 3. Kansas Department of Corrections <ol style="list-style-type: none"> a. FY22 4th Quarter Adult Budget Adjustment (action) c. FY23 Adult Carryover Budget (action) d. FY23 Juvenile Carryover Budget (action) 4. DMC/RED Committee Report – Krisann Barnaby 5. Adjournment (action) 	
Items Passed:	Minutes FY22 4 th Quarter Adult Budget Adjustment FY23 Adult Carryover Budget FY23 Juvenile Carryover Budget Adjournment	
Items Defeated:		
Items Tabled/Carried Over:		
Misc. Issues Covered:		
Next Meeting Set: October 20, 2022		
Unresolved Issues: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Task	Responsible Individual	Target Date
Minutes	Sherry Krous	August 18, 2022
Next Meeting's Suggested Agenda:	Approval of Minutes (action) Director's Report Adjournment (action)	
Prepared By: Sherry Krous		

Minutes:

1. **Approval of Minutes (action)**

Todd Heitschmidt called the meeting to order at 12:01 p.m..

Todd Heitschmidt asked for any revisions or additions to the April 21, 2022 Advisory Board meeting minutes.

George Troutfetter made a motion to approve the April 21, 2022 Advisory Board meeting minutes as submitted by staff.

Glenna Phillips seconded the motion.

The motion passed.

2. **Director's Report**

a. New Director Introduction

Director Michelle Callam provided a brief introduction of herself. Director Callam first worked at Community Corrections as an intern prior to working as a probation officer with municipal court for four years. She then returned to Community Corrections as a juvenile probation officer for one year before moving to adult probation. Her husband owns a sport photography studio in Lincoln, NE. She has three adult children, two step-children and 9 grandchildren.

b. NACo Uptrust Award

Director Callam shared that Community Corrections recently received the 2022 NACo Achievement Award for its Community Corrections Uptrust application. Our program was chosen out of 68 entries, some of which were from very large urban areas that are well known for their probation practices.

c. New ISO – Cory Ward

Cory Ward has joined Community Corrections as an adult probation officer. He was with the Dickinson County Sheriff's Office prior to accepting the position here.

3. **Kansas Department of Corrections**

a. FY22 4th Quarter Adult Budget Adjustment

Sherry Krous went over the budget adjustments for which the agency is requesting approval. This year the agency had savings in the personnel category that were moved to the travel, communications, supplies and contractual categories in the AISP budget and in the mental health category that were moved to substance abuse, contract personnel and other in the BH budget.

Kevin Ellis made a motion that the board approve the FY22 4th Quarter Adult Budget Adjustment.

Paul Forrester seconded the motion

The motion passed.

b. FY23 Adult Carryover Budget

Sherry Krous briefly reviewed the adult carryover budget in the amount of \$577,908.40. KDOC requires that the agency submit a budget for these funds each year.

Glenna Phillips made a motion that the board approve the FY23 Adult Carryover Budget.

George Troutfetter seconded the motion

The motion passed.

c. FY23 Juvenile Carryover Budget

Sherry Krous briefly reviewed the juvenile carryover budget in the amount of \$215,350.10.

Kevin Emerson made a motion that the board approve the FY23 Juvenile Carryover Budget. KDOC requires that the agency submit a budget for these funds each year.

Pamela Sullivan seconded the motion

The motion passed.

4. DMC/RED Committee Report

Krisann Barnaby provided an update on the DMC/RED Committee's work so far. KDOC asks every year what this district does to address disproportionate minority contact or racial and ethnic disparities as part of the comprehensive plan. In 2020, KDOC provided data for 2015 through 2017. The committee was formed and Brock Landwehr and Greg Artis from KDOC provided an overview of the data to committee members. The Center for Coordinated Assistance to States was brought in to help the committee with the process. The committee soon determined to wait for the 2018 through 2020 data that would be available, and then began the process of reviewing that new data when it was received in March of 2021. The committee is currently planning to examine the process after arrest for all youth arrested for assault and battery charges and the school data from Shanna Rector who recently joined the committee. Robert Collier was added to the DMC/RED committee at his request.

5. Adjournment (action)

Todd Heitschmidt asked for a motion to adjourn the August 11, 2022 board meeting.

Mary Thrower made a motion to adjourn the August 11, 2022 meeting at 12:20 pm.

Glenna Phillips seconded the motion.

The motion passed.

The next board meeting date is planned for October 20th, 2022.