

**COMMUNITY CORRECTIONS  
ADVISORY BOARD MINUTES**

**MEETING:** Advisory Board

**DATE:** August 10, 2023

**START TIME:** 12:03 p.m.

**LOCATION:** Community Corrections  
309 S Broadway Blvd  
Salina, KS 67401

**END TIME:** 12:26 p.m.

**MEETING CHAIR:** Todd Heitschmidt

**DATE REPORT SUBMITTED:** August 16, 2023

**ATTENDANCE LIST:**

Todd Heitschmidt	CJ Wise	Brent Melander	Kevin Emerson
Judge Amy Norton	Glenna Phillips	George Troutfetter	Kevin Ellis
LaNay Meier	Irma Ramirez	Douglas Lawson	Russell Thornton
Robert Collier	Susan Montague	Phillip Smith-Hanes	Hannah Bett
Stan Fruits			

**NUMBER OF MEMBERS ABSENT:** 8

**STAFF PRESENT:** 5

Michelle Callam	Krisann Barnaby
Sherry Krous	Brian Vessar
Andrew Pellant	

**1. Approval of Minutes (action)**

Todd Heitschmidt called the meeting to order at 12:03 p.m.

Todd Heitschmidt asked for any revisions or additions to the April 13, 2023, Advisory Board meeting minutes.

Glenna Phillips made a motion to approve the April 13, 2023, Advisory Board meeting minutes as submitted by staff. Kevin Ellis seconded the motion. The motion passed.

**2. Director's Report**

**a. New Board Members: Brad Steen, CJ Wise and Stan Fruits**

Director Callam introduced new board members and asked them to introduce themselves. Stan Fruits will be taking Brent Melander's place on the board for the Saline County Sheriff's Office. He is the Jail Administrator and told board members he would be happy to give them a tour of the new jail anytime. CJ Wise is replacing Paul Forrester on the board for the Salina Police Department. He came from Edmond, OK and started as police chief in January of this year. Brad Steen was unable to attend this meeting but will be replacing Conni Steininger as the juvenile defense representative on our board.

**b. Little Government Relations, LLC Update**

Board member, Katrina Pollet requested an update on what Community Corrections lobbyist has been working on. Director Callam provided the most recent report to the board and shared information from the most recent Kansas Community Corrections Association Report.

**c. Therapy Dog Update**

Director Callam introduced the agency's new therapy dog, Crenshaw. Each litter of puppies has a theme and for Crenshaw's litter the theme was Navy Seals. He is named after US Representative and former Navy Seal, Dan Crenshaw. Andrew Pellant and Brian Vessar completed training and certification in June. Crenshaw will begin going to Drug Court on Monday, the 14<sup>th</sup>. Earlier this week, he visited Ottawa County and was there for sentencing in a rape case where he was a great comfort to the victim and her mother.

**3. Amendment of Bylaws**

George Troutfetter and Glenna Phillips volunteered to be on the committee along with Todd Heitschmidt to review and update agency bylaws.

**4. Kansas Department of Corrections**

**a. – e. FY23 4<sup>th</sup> Qtr & Final AISP/BH Budget Amendment, FY24 Carryover – Adult, FY24 Carryover – Juvenile, FY23 4<sup>th</sup> Qtr Program Report – Adult, FY23 4<sup>th</sup> Qtr Program Report Juvenile**

Items a through e were combined for the board vote. Glenna Phillips made a motion to approve the FY23 4<sup>th</sup> Qtr & Final AISP/BH Budget Amendment, FY24 Carryover – Adult, FY24 Carryover – Juvenile, FY23 4<sup>th</sup> Qtr Program Report – Adult, and FY23 4<sup>th</sup> Qtr Program Report Juvenile. Kevin Emerson seconded the motion. The motion passed.

**5. Adjournment (action)**

Todd Heitschmidt asked for a motion to adjourn the August 10, 2023, board meeting.

Kevin Emerson made a motion to adjourn the August 10, 2023, meeting at 12:26 pm. Douglas Lawson seconded the motion. The motion passed.